

# Senate District 34 DFL

## Convention Agenda

**March 7, 2017 | Convention Convenes at 7:00 PM**

**Maple Grove Government Center | 12800 Arbor Lakes Maple Grove, MN 55369  
Emergency Operations Center (Basement)**

1. Call to order by Unit Chair.

Amy Van Shepen called the meeting to order at 7:03 p.m.

2. Flag ceremony/Pledge of Allegiance.

No Flag. Amy led the body in the Pledge.

3. Welcome(s).

Amy welcomed everyone in attendance and explained the purpose of the convention. We will be electing officers and directors.

4. Reading of Affirmative Action Statement.

Amy read the Affirmative Action Statement.

5. Preliminary Credentials Report

Kyle reported 28 delegates and alternates and 10 guests.

6. Election of Convention Chair(s).

Amy Van Shepen was nominated. Seconded. No Opposition. Amy was appointed Convention Chair.

7. Appointment of Secretary and other Convention Officials

Karl Reinhard was nominated. Seconded. No Opposition. Karl was appointed Convention Secretary.

Brad Gagne Was nominated for Parliamentarian. Seconded. Brad was appointed Parliamentarian.

8. Adoption of Agenda and Rules.

Motion to reverse order of item 11 of the agenda. No Objection. Passed.

No other additions to the Agenda. No additions to the Rule.

Motion to adopt the Agenda as amended and the rules as posted to the website. Seconded. Passes.

9. Officer reports, if any.

Amy stated that she was stepping down as Chair, due to her commitments outside of the organization. Amy thanked everyone. Applause.

Kyle did not have a report as acting Treasurer.

10. Adoption of SD34 Constitution and Bylaws

No changes were made to the 2016 convention. Motion to accept the Constitution and Bylaws as posted on the website and as mailed out. Seconded. Passed.

Point of Order: Could we go around and introduce ourselves?

People introduced themselves.

11. Nomination and Election of the Following Executive Committee Positions^

- a. **Chair:** The Chair shall be the chief executive officer of Senate District 34. The Chair shall be empowered to convene and conduct meetings of the Central Committee and the Executive Committee and shall convene the Senate District 34 Convention. The Chair shall serve as a member of the State Central

Committee and shall attend meetings of that Committee as well as meetings of the Third Congressional District Central Committee. The Chair shall appoint members to serve on Senate District 34 committees. It shall further be the duty of the Chair to perform all other duties incident to the office.

Nancy Meyerhoff was placed into nomination. No other nominations. Nancy gave a short speech.

Amy read the Affirmative Action Statement.

Motion for a unanimous ballot. Seconded. Passed.

- b. Vice Chair:** The Vice Chair shall aid the Chair and shall fulfill the duties of the Chair in the absence of the Chair or in the event of the inability of the Chair to act. The Vice Chair shall serve as a member of the State Central Committee and shall attend meetings of that Committee as well as meetings of the Third Congressional District Central Committee. It shall further be the duty of the Vice Chair to perform all other duties incident to that office

Question: Who is eligible?

Since we have a female Chair, we must have a male

Mike Vogel's name was placed into nomination. No other nominations. Mike gave a short speech.

Amy read the Affirmative Action Statement.

Motion for a unanimous Ballot. Seconded. Passed.

- c. Outreach Officer:** The Outreach Officer shall (1) monitor the outreach programs in Senate District 34; (2) monitor the Senate District's compliance with the State DFL's affirmative action policies and make recommendations for remediation of any situations which are out of compliance; and (3) fulfill any other duties prescribed by the State Constitution. The Outreach Officer will be responsible for the development and implementation of an Outreach and Inclusion Plan in cooperation with the Outreach Officers of the Third Congressional District and the State Party and shall present such plan to the Central Committee for ratification.

Elsa Lavine was nominated. Seconded. No other nominations. Elsa gave a short speech.

Motion for a unanimous Ballot. Seconded. Passed.

- d. Secretary:** The Secretary shall (1) take and preserve minutes of all Central Committee and Executive Committee meetings; (2) keep records of all official Senate District actions; (3) prepare all necessary documents; (4) maintain the Senate District 34 Constitution (and By-laws, if any); (5) prepare, send and maintain records of all official Senate District 34 correspondence; and (6) notify members and other interested parties of each Central Committee Meeting and Executive Committee Meeting.

Karl Reinhard name was placed into nomination. Seconded. No other nominations. Karl did not give a speech.

Motion for a unanimous ballot. Seconded. Passed.

- e. Treasurer:** The Treasurer shall (1) manage all Senate District Unit party funds; (2) pay the bills of the Senate District 34 as authorized by the Central Committee or Executive Committee; (3) submit a full written report of receipts and disbursements to each Central and Executive Committee meeting for ratification; (4) submit a full financial report to the Senate District Convention; and (5) submit an annual report of all financial records to the Executive and Central Committees. The Treasurer shall also complete and submit any report of the Senate District 34 finances or campaign contributions required by agencies of the State government, and will provide the Chair with a copy of each such report. The Treasurer shall attend training and update sessions sponsored by the State Campaign Finance & Public Disclosure Board and shall act as consultant to the Central and Executive Committees regarding compliance with that Board's regulations and directives; (6) The Treasurer is authorized to make expenditures up to \$100 for Senate District obligations. Any expenditures exceeding that amount must be approved either by unanimous agreement of the Chair, Vice Chair, Outreach Officer, Secretary, and Treasurer, or by vote of the Executive Committee or Central Committee.

Lee Carlson was placed in nomination. Seconded. Lee was not present. Passed.

- f. Deputy Treasurer:** The Deputy Treasurer shall be authorized to sign for all Senate District 34 DFL bank accounts. The Deputy Treasurer shall attend training and update sessions sponsored by the State Campaign Finance & Public Disclosure Board, and shall act for the Treasurer in his/her absence

Kyle Tonn named was placed in nomination.

Bonnie asked if anyone else was interested to step up, that there would be lots

of support.

Kyle gave a short speech.

Motion for a unanimous ballot. Seconded. Passed.

## 12. Nomination and Appointment of the following Directors^

- a. **Finance Director:** The Finance Director shall be responsible for developing and executing an annual fundraising plan for the Senate District. The Finance Director shall serve on a Budget Committee, if one is appointed by the Chair.

No nominations. The position will remain vacant.

Motion to allow to Central Committee to fill this position with proper notice.  
Seconded. Passed.

- b. **Media Relations Director:** The Media Relations Director shall be responsible for news releases regarding Senate District events, meetings and other matters that may affect the Senate District. He/she should be an advisor on public relations within the Senate District.

Brad Gagne's name was placed into nomination. Brad gave a short speech.

Motion for a unanimous ballot. Seconded. Passed.

- c. **Special Events Director:** The Special Events Director shall coordinate Senate District events in (e.g. parades, expos, socials, etc) during the calendar year.

Amy Van Shepen name was placed in nomination. Amy stated she will be leaving the district during the year, but will accept in one else is interested.

Motion for a unanimous ballot. Seconded. Passed.

- d. **Website Director:** The Website Director shall be responsible for the design, content and maintenance of the Senate District website.

We currently are using a Wordpress site on our own domain.

Andrew Zenk's name was placed into nomination. No other nominations.

Motion for a unanimous ballot. Seconded. Passed.

### 13. Other Business.

Dave Hoden announced there would be a listening session March 26 from 2-4 pm in Plymouth. Rebecca Otto will be there to listen and talk to people.

Rosemary Rocco: Tomorrow is International Women's day and Day without a women. Many women are going on strike. Tomorrow at 9:30 am room G30 at the Men legislature. They have two items: Remove the sunset from the ERA; the other is to put an ERA into our state constitution. Also 11:30 in the house.

Bonnie Westlin thanked those who helped out her campaign last election. It was difficult and one of the best experiences she had. She will be running again in 2020. She stated we need to capitalize on people who are concerned with what is happening now. We need to get out and support candidates for 2018. It needs to be person to person – as it was done for the marriage amendment. We also need to use a measured tone, that others voted for our current President for reasons we may not understand, but we need to find a common ground.

She looks forward to working with all of us.

### 14. Adjournment.

Motion to adjourn the convention at 7:42 pm.

\* Speakers may address the body throughout at the Chair's discretion

^ Read Affirmative Action Reminder.